



2017 Grant Application

SECTION 1: General information

Date of Application:

A. Applicant organization

Applicant organization (full legal name):			
Mailing Address:			
City:	State:	Zip:	County:
Telephone:			
Executive Director:		Email:	
Project Director:		Email:	
Title (if different)		Phone:	
Website:			

B. Grant Information

Grant title:			
Total budget for this request: \$		Amount of this request: \$	
Other dollars committed:			
Proposal target:	Economic Vitality	Individual Health and Wellbeing	Thriving Communities
Project timeline (e.g., one-year grant, etc):			
Anticipated project start date:			
Total number of people & demographic to be served:			

C. Brief Project/Program Description (max 200 words)

D. Brief Description of Organization (max 200 words)

SECTION 2: *Grant Description and Methodology*

A. Program/Project Description - Describe your request in detail. How does this project target economic vitality, individual health and well-being, or vibrant community? What is the need you are addressing? How will the target population benefit? Describe project goals and objectives to include a timetable for this project. (max 500 words)

B. How will you track progress, evaluate and share your impact? (max 200 words)

C. How have you engaged the community on this project? (max 200 words)

D. Does this project leverage additional local resources and/or funding? (max 230 words)

E. Is there any other information we might need to better understand the needs of the community that this request will serve? (max 230 words)

F. Describe how the requested funds will be used. How will the remaining costs for this project be covered? How will costs be covered after this grant? (max 230 words)

SECTION 3: Administrative data

A. Tax Status

Legal name by IRS determination:	Church (by definition):
501-(c)(3):	Agency of the government:
Tax ID#:	Date of IRS letter:
Not a NPO; we have a fiscal agent:	Fiscal sponsor's name:

B. Financial Information

Organization's budgeted expenses for current year: \$		
Fiscal year end date:	Audited?	
	Yes	No
Endowment size (market value as of fiscal year): \$		

C. Signatures (signatures can be scanned on a separate piece of paper)

Signature of Executive Director
Signature of Board President

SECTION 4: Required financial attachments

All attachments must be titled to match their corresponding letter and section number.

(E.g. Current year's budget should be titled "Section4D.")

- A. Detailed budget for your project (Use Grant Budget Form)
- B. List of grants including name of funder and amount awarded during your organization's most recently completed fiscal year.
- C. Year End Statement of Income and Expense for your organization's most recently completed fiscal/calendar year.
Organizations greater than \$2 million are exempt from this section.
- D. Current year's budget

SECTION 5: Required non-financial attachments

- A. IRS letter of determination 501©(3) if not funded in the last three years by the Foundation.
- B. List of key staff members
- C. List of board members
- D. Letters of commitment from collaborating organizations or fiscal agent, if appropriate.
- E. Letters of support
- F. Fiscal agent agreement letter, if applicable